

NCSU BROOKS HALL PHASE I RENOVATION

SCO#22-25338-02A

NCSU#20222002

50 Pullen Road, Raleigh, NC 27605

PREBID MEETING MINUTES AND ADDENDUM 02

Brooks Hall, Room 118
60 Pullen Road
Raleigh, NC 27605

Introductions

- Zach Hoffman, Project Architect- zach@insitustudio.us
- Jasmeen Kaur, Architectural Project Manager- jazz@insitustudio.us
- David Hammock, NCSU Project Manager- dhammoc@ncsu.edu
- Carla Daniels, NCSU HUB Coordinator - cdaniel@ncsu.edu, (919) 513 3172
 - See below for HUB reminders.
- Please reference the attached sign-in sheet for all other attendees.
- An up-to-date planholder's list has been attached as well.

Key Dates for the Bidding Process

- 11 13 24 @ 3:00PM - PreBid Meeting
- 11 24 24 @ 3:00PM – Cutoff for Bidder Proposed Substitutions
- 11 26 24 @ 3:00PM – Cutoff for questions to be answered via Addendum
- 11 27 24 before 3:00PM – Final Addendum to be issued
- 12 04 24 @ 3:00PM – Bid Opening – Room 101 – Administrative Services III Building – 2601 Wolf Village Way, Raleigh, NC 27695

Project Overview, Site Tour, and Observation of Building Site

- Reviewed Project Scope and Phasing Information – Clarification of Single Phase.
- Reviewed Alternates and Preferred Alternates Meeting to Follow @ 4p (sign-in sheet for that attached as well)
- Exterior and Brooks 118 were available for contractors to walkthrough after the meeting.
- Subcontractor walkthroughs to observe existing conditions of Brooks hall Basement, and levels 1, 2, and 3 will be on **Friday, 11 15 from 11:30am-12:30pm [OR] Friday, 11 22 from 11:30am-12:30pm.**

HUB REMINDERS

- This project requires a minimum of 10% HUB participation, with the hopes of receiving a higher percentage.
- Affidavit A and the Minority Participation Form is required to be in the bid package. Good faith efforts to include HUB certified minority subcontractors are expected. Second and third tier HUB certified minority contractor can count towards the HUB percentage. All minority subcontractors must be listed on the required HUB forms until project completion.
- Be sure to confirm that the minority subcontractor(s) is a HUB certified contractor for the participation to be counted towards the required HUB percentage.
- Upon being informed as the apparent lowest bidder, within 72 hours, Affidavit C, and all HUB Affidavits/forms that were included in the bid package must be received. In addition, be prepared to provide supporting documentation for good faith efforts as indicated on Affidavit A.
- If assistance is needed to search for HUB certified contractors, see the Department of Administration SWUC database. If additional assistance is needed, inform the project manager, or the HUB program manager.

ANSWERS TO QUESTIONS RECORDED AT MEETING AND VIA EMAIL SINCE ADDENDUM 01

Q: In the casework specs its lists 3 mfg. 1, Xylem Inc , when I do a google search it shows a water technology provider. Do you have an e-mail for that company?

A: Here is a link to the Xylem Custom Woodworks website - <https://xylemonline.com/> . The contact email they list on their website is info@xylemonline.com.

Q: A question was posed regarding the basis of design for spec section 098433, Sound Absorbing Wall Units.

A: To clarify several questions around 098433, the basis of design will remain as written: PoshFelt with a multi-layer exposed edge. The outer felt layer will be PSH300 Crevasse will be adhered to the substrate layer SoundCore - SND108 Ablaze.

Q: How stringent is the project team about using the casework providers referenced in the specifications? Also, have these casework providers been notified that they are listed?

A: Contractors can submit requests for alternate casework providers. The providers referenced in the specifications have been notified of the project.

Q: Can you clarify completion time as there are two differing documents in the specifications?

A: Per Addendum 01, issued 11 05 24, page 55 of the specifications is to be omitted. This was erroneously included.

Q: Per the specifications will we be required to set up a field office onsite, or will we be able to set up in the building?

A: Upon review, this question needs additional discussion with the University to determine an appropriate directive, in parallel with thoughts around temporary restrooms. Will provide a detailed response with the next Addendum.

Q: Are dumpsters in the Contractors scope or will they be provided by NCSU?

A: Section 3.0 of the NC State Waste Materials Management Guidelines (page 955 of the specifications) lists the waste responsibilities as they differ between the Contractor and NC State. The Contractor must supply bins, tanks or tank trucks.

Q: What is the roof warranty?

A: The NCSU project manager has confirmed that the existing roof is under warranty until 09 22 37. Ahead of construction, new work must be communicated to the manufacturer to receive written consent for alterations that do not void the warranty. See attached warranty. Owner and Contractor to coordinate communication with manufacturer during construction.

Q: Is asbestos removal in the contractors scope?

A: Yes, asbestos removal to be by Contractor.

Q: What are the buildings working hours?

A: The building (outside of LOC) will be occupied by staff between the hours of 8am-5pm. Students have 24 hour access, 7 days a week. Construction access is indicated by limits of construction on drawings.

Q: Will the marble stairs be closed during construction to reduce traffic at the construction site?

A: Per the construction limits depicted on A1.0-A2.2, half of the marble staircase will be sectioned off to permit construction access. Contractor to protect all surfaces. Also of note, the elevator must remain open through construction to maintain ADA requirements for the operational portion of the building.

Q: What is the plan for the steel beam installation?

A: Designer has included a beam splicing detail for the ease of installation. Means and methods will be the responsibility of the Contractor.

Q: Will there be restrictions on sound during construction?

A: Please refer to spec section 011000-3 for work restrictions. Contractor must notify Owner and Architect not less than two days in advance of proposed disruptive operations. A follow-up question was posed during the meeting about construction on the weekends. The university will permit work on the weekends, but early communication will be required so the university can notify all relevant parties.

Q: Will parking permit be required?

A: The university will require Contractor parking permits. Please reference the NCSU website (<https://transportation.ncsu.edu/construction-parking-information/>) for more information.