

SECTION 013233

PHOTOGRAPHIC DOCUMENTATION

PART 1 GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for the following:
 - 1. Preconstruction photographs.
 - 2. Periodic construction photographs.
 - 3. Final completion construction photographs.
 - 4. Preconstruction video recordings.
 - 5. Periodic construction video recordings.
 - 6. Construction webcam.
- B. Related Requirements:
 - 1. Section 017700 "Closeout Procedures" for submitting photographic documentation as Project Record Documents at Project closeout.
 - 2. Section 017900 "Demonstration and Training" for submitting video recordings of demonstration of equipment and training of Owner's personnel.

1.3 INFORMATIONAL SUBMITTALS

- A. Key Plan: Submit key plan of Project site and building with notation of vantage points marked for location and direction of each photograph and video recording. Indicate elevation or story of construction. Include same information as corresponding photographic documentation.
- B. Digital Photographs: Submit image files within three days of taking photographs.
 - 1. Submit photos by uploading to web-based project software site. Include copy of key plan indicating each photograph's location and direction.
 - 2. Identification: Provide the following information with each image description in web-based project software site:
 - a. Name of Project.
 - b. Name and contact information for photographer.
 - c. Name of Architect and Construction Manager.
 - d. Name of Contractor.
 - e. Date photograph was taken.
 - f. Description of location, vantage point, and direction.
 - g. Unique sequential identifier keyed to accompanying key plan.

- C. Video Recordings: Submit video recordings within seven days of recording.
 - 1. Submit video recordings by uploading to web-based project software site. Include copy of key plan indicating each video's location and direction.
 - 2. Identification: With each submittal, provide the following information on web-based project software site:
 - a. Name of Project.
 - b. Name and address of photographer.
 - c. Name of Architect and Construction Manager.
 - d. Name of Contractor.
 - e. Date video recording was recorded.
 - f. Description of vantage point, indicating location, direction (by compass point), and elevation or story of construction.
 - 3. Transcript: Prepared on 8-1/2-by-11-inch paper, punched and bound in three-ring binders. Provide label on front and spine. Include a cover sheet with label information. Include name of Project and date of video recording on each page.

- D. Time-Lapse Video: Submit time-lapse sequence video recordings simultaneously with recording.
 - 1. Submit time-lapse sequence video recordings monthly by uploading to web-based project software site.
 - 2. Identification: For each recording, provide the following information on web-based project software site:
 - a. Name of Project.
 - b. Name and contact information for photographer.
 - c. Name of Architect and Construction Manager.
 - d. Name of Contractor.
 - e. Date(s) and time(s) video recording was recorded.
 - f. Description of vantage point, indicating location, direction (by compass point), and elevation or story of construction.

1.4 QUALITY ASSURANCE

- A. Construction Webcam Service Provider: A firm specializing in providing photographic equipment, web-based software, and related services for construction projects, with record of providing satisfactory services similar to those required for Project.

1.5 FORMATS AND MEDIA

- A. Digital Photographs: Provide color images in JPG format, produced by a digital camera with minimum sensor size of 12 megapixels, and at an image resolution of not less than 3200 by 2400 pixels, and with vibration-reduction technology. Use flash in low light levels or backlit conditions.

- B. Digital Video Recordings: Provide high-resolution, digital video in MPEG format, produced by a digital camera with minimum sensor resolution of 12 megapixels and capable of recording in full high-definition mode with vibration-reduction technology. Provide supplemental lighting in low light levels or backlit conditions.

- C. Digital Images: Submit digital media as originally recorded in the digital camera, without alteration, manipulation, editing, or modifications using image-editing software.
- D. Metadata: Record accurate date and time and GPS location data from camera.
- E. File Names: Name media files with date Project area and sequential numbering suffix.

1.6 CONSTRUCTION PHOTOGRAPHS

- A. General: Take photographs with maximum depth of field and in focus.
 - 1. Maintain key plan with each set of construction photographs that identifies each photographic location.
- B. Preconstruction Photographs: Before commencement of excavation, take photographs of Project site and surrounding properties, including existing items to remain during construction, from different vantage points, as directed by Architect.
 - 1. Flag construction limits before taking construction photographs.
 - 2. Take 20 photographs to show existing conditions adjacent to property before starting the Work.
 - 3. Take 20 photographs of existing buildings either on or adjoining property to accurately record physical conditions at start of construction.
 - 4. Take additional photographs as required to record settlement or cracking of adjacent structures, pavements, and improvements.
- C. Periodic Construction Photographs: Take 50 photographs weekly. Select vantage points to show status of construction and progress since last photographs were taken.
- D. Time-Lapse Sequence Construction Photographs: Take 20 photographs as indicated, to show status of construction and progress since last photographs were taken.
 - 1. Frequency: Take photographs Weekly.
 - 2. Vantage Points: Following suggestions by Architect and Contractor, photographer to select vantage points. During each of the following construction phases, take not less than two of the required shots from same vantage point each time to create a time-lapse sequence as follows:
 - a. Commencement of the Work, through completion of subgrade construction.
 - b. Above-grade structural framing.
 - c. Exterior building enclosure.
 - d. Interior Work, through date of Final Completion.
- E. Final Completion Construction Photographs: Take 100 photographs after date of Final Completion for submission as Project Record Documents. Architect will inform photographer of desired vantage points.
- F. Additional Photographs: Architect or Construction Manager may request photographs in addition to periodic photographs specified. Additional photographs will be paid for by Change Order and are not included in the Contract Sum.
 - 1. Three days' notice will be given, where feasible.
 - 2. In emergency situations, take additional photographs within 24 hours of request.
 - 3. Circumstances that could require additional photographs include, but are not limited to, the following:

- a. Special events planned at Project site.
- b. Immediate follow-up when on-site events result in construction damage or losses.
- c. Photographs to be taken at fabrication locations away from Project site. These photographs are not subject to unit prices or unit-cost allowances.
- d. Final Completion of a major phase or component of the Work.
- e. Extra record photographs at time of final acceptance.
- f. Owner's request for special publicity photographs.

1.7 CONSTRUCTION VIDEO RECORDINGS

- A. Preconstruction Video Recording: Before starting excavation, record video recording of Project site and surrounding properties from different vantage points, as directed by Construction Manager.
 1. Flag construction limits before recording construction video recordings.
 2. Show existing conditions adjacent to Project site before starting the Work.
 3. Show existing buildings either on or adjoining Project site to accurately record physical conditions at the start of excavation.
 4. Show protection efforts by Contractor.
- B. Periodic Construction Video Recordings: Record video recording monthly. Select vantage points to show status of construction and progress since last video recordings were recorded. Minimum recording time shall be 30 minutes(s).
- C. Time-Lapse Sequence Construction Video Recordings: Record video recording to show status of construction and progress.
 1. Frequency: During each of the following construction phases, set up video recorder to automatically record one frame of video recording every five minutes, from same vantage point each time, to create a time-lapse sequence of 30 minutes in length as follows:
 - a. Commencement of the Work, through completion of subgrade construction.
 - b. Above-grade structural framing.
 - c. Exterior building enclosure.
 2. Timer: Provide timer to automatically start and stop video recorder so recording occurs only during construction work hours.
 3. Vantage Points: Following suggestions by Architect and Contractor, photographer shall select vantage points.

1.8 CONSTRUCTION WEBCAM

- A. Webcam: Provide two fixed-location camera(s) with weatherproof housing, mounted to provide unobstructed view of construction site from location approved by Architect, with the following characteristics:
 1. Static view Remotely controllable view with mouse-click user navigation for horizontal pan, vertical tilt, and optical zoom of 500 percent minimum.
 2. Capable of producing minimum 8 megapixel images.
 3. Provide power supply, active high-speed data connection to service provider's network, and static public IP address for each camera.
- B. Live Streaming Images: Provide web-accessible image of current site image, updated at five-minute intervals during daytime operation.

- C. Web-Based Interface: Provide online interface to allow viewing of each high-definition digital still image captured and stored during construction, from the Internet.
 - 1. Access Control: Provide password-protected access for Project team administered by Contractor, providing current image access and archival image access by date and time, with images downloadable to viewer's device.
 - 2. Storage: Maintain images on the website for reference during entire construction period, and for not less than 30 days after final completion. Provide sufficient memory on remote server to store all Project images.
 - 3. Online Interface: Provide website interface with Project and client information and logos; calendar-based navigation interface for selecting images; pan and zoom capability within high-definition images.
 - 4. Forward and Reverse: Provide capability to browse through images, moving forward and backward in time by individual image and by day.
 - 5. Slideshow: Provide capability to automatically display current images from sites when there are three or more cameras used.
 - 6. Time-Lapse: Provide capability for online display of project time-lapse.
 - 7. Dashboard: Provide capability to view thumbnails of all cameras on one screen.
 - 8. Weather: Provide corresponding weather data for each image captured.
 - 9. Provide public viewer open access to most recent Project camera image.

- D. Maintain cameras and web-based access in good working order according to web-based construction photographic documentation service provider's written instructions until final completion. Provide for service of cameras and related networking devices and software.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

